**All-day school offers**

**Enclosure to the questionnaire for the assessment of requirement**

The enclosed questionnaire contains questions regarding your all-day school requirements (what days of the week, how many children, what offers etc.). This questionnaire is only available in German and French. Please speak to one of your children's teachers or another contact person if you require help with completing this form. The following are the interpretations of some basic information in your language.

In the canton of Bern, "Tagesschulangebot" - the all-day school offer - is voluntary daytime care provided by staff who are trained in education for nursery and school children before and after compulsory lessons. The offer is provided on behalf of the community on between one and five days of the week (but not during school holidays).

All-day school offers can consist of 4 modules with various content:

* early-morning care before school starts
* lunchtime care with a meal
* homework help and
* afternoon care, when lessons have finished or when there are no lessons.

Often, the all-day school offer is provided under the same roof as the school. However, all-day school offers are also available off-site. All-day school and compulsory school always work closely together. The care for children in all-day school is provided by a team of staff with and without training in education.

All-day school offers

* make it easier for parents to work because they know their children will be well looked-after in their absence;
* make it easier for children to find their way in a world away from the family and to make contact with others of their own age;
* make it easier for children from other countries to learn the language they are taught in;
* add a personal touch to the school because children and staff get to know each other better away from the school/learning environment;
* enhance the school's educational offer, for instance by helping children to do their homework at school.

Day school offers give children the option of

* having a varied and healthy meal together (cultural and religious requirements are taken into account);
* helping with routine daily tasks such as laying the table;
* doing their homework independently but with supervision;
* playing, making things or resting with or without guidance;
* getting exercise indoors and outdoors.

Parents are welcome to use the offers as required. You order the care modules you require for your child/ren for one term. Parents pay an earnings-related contribution based on the cantonal charge. The hourly rate per child is between CHF 0.80 and CHF 12.55. There is an additional charge for lunch.

We would be grateful if you could take the time to complete this questionnaire. It is important that you tell the municipality what your requirements are as precisely as possible so it can plan accordingly. If this assessment of requirements then leads to an all-day school offer in your municipality, you will receive a registration form at a later stage once the timetables are known. That registration will then be binding.